

City Police - Schedule of Internal Audit Projects 2015/16

Full Reviews				Recommendations			
Project	Planned Days	Planned Completion Date	Current Stage	Total Red	Total Amber	Total Green	Total
<u>Expenses (including Travel Expenses)</u> A probity check of Police Officer's claims for expenses in relation to their duties, including travel expenses will be undertaken. This will include: claim preparation; checking and authorisation; and budgetary control.	10	31 st December 2015	Not started				
<u>Business Travel Scheme</u> The City Police is required to comply with the City's Business Travel Scheme. This review will ascertain compliance via sample examination of air travel purchase.	10	30 th September 2015	Not started				
<u>Police Officers' Allowances and Ad Hoc Payments</u> Payments to police officers in accordance with agreed allowances via the police payroll will be sample tested for compliance.	10	30 th September 2015	Not started				

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<u>Police Supplies and Services & Third Party Payments</u> An extensive analysis of payments that are posted to supplies and services, and third party payments will be undertaken. Expenditure will be challenged on the basis of: need; alternative solutions; more efficient methods of procurement.	30	31 st August 2015	Planning				
<u>Police Action Awareness Team</u> The activities of the Police Action Awareness Team will be reviewed and assurance provided on the usefulness of outcomes.	10	30 th March 2016	Not started				
<u>Police Governance and Oversight of Outsourcing</u> An examination of the revised IT arrangements for the Force, now provided as part of the City of London contract with Agilisys.	15	31 st March 2016	Not started				

<u>Gifts and Hospitality</u> At the request of Committee this review has been included. This review will look to ensure compliance with the Gifts, Hospitality and Conflicts of Interest policy.	6	31 st December 2015	Not started				
<u>Interpreters Fees</u> This review was carried forward from the 2014-15 plan as review could not be accommodated until May 2015. This review is a spot check to determine whether a sample of claims has been paid in accordance with the correct scheme, for the correct amount and correctly checked and authorised.	5	Draft Report Issued Awaiting agreement with management					
<u>Interim Follow Up of PBX Resilience and Disaster Recovery</u> A follow up review was requested by management of the PBX Resilience review due to the red assurance opinion and that the recommendations could not be fully implemented until December 2015. Consequently, the same was requested by the City of London Audit & Risk Management Committee of the Disaster Recovery review.	6	Due to start in July 2015					